Student Affairs

New Employee Handbook

2013-2014
University of Nebraska-Lincoln

Division of Student Affairs

MISSION

The Division of Student Affairs creates a supportive environment for student learning and achievement by providing essential campus services, innovative programs, and state-of-the-art facilities that complement the University’s academic mission. We foster personal growth, skill development, and broad-based experiential learning in a diverse community which contributes significantly to students’ overall success at the University of Nebraska-Lincoln and prepares them for life-long personal and professional enrichment.

VISION

The UNL Division of Student Affairs aspires to be a national leader in serving both current and future generations of students through:

- collaboration with other university entities
- establishment of quality programs and services for students
- construction and maintenance of facilities that support and enhance the student learning experience
- utilization of state-of-the-art technology
- recruitment and retention of outstanding student affairs professionals

CORE VALUES

The UNL Division of Student Affairs embraces the University of Nebraska-Lincoln Core Values of:

- Learning that prepares students for lifetime success and leadership;
- Excellence pursued without compromise;
- Achievement supported by a climate that celebrates each person’s success;
- Diversity of ideas and people;
- Engagement with academic, business, and civic communities throughout Nebraska and the world;
- Research and creative activity that informs teaching, fosters discovery, and contributes to the economic prosperity and our quality of life;
- Stewardship of the human, financial, and physical resources committed to our care.
Division of Student Affairs Statement on Diversity

As the University of Nebraska-Lincoln community becomes more diverse, we can expect individual and group needs to change. Student Affairs departments must stand ready to address these changing needs. Our commitment is to be proactive in our support of diversity and to effectively address any issues and concerns that might arise as we become a more pluralistic community. All Student Affairs staff members must help create an environment in which all members of the university community will find support for their individual growth and development.

To achieve this goal, the Vice Chancellor for Student Affairs expects that significant leadership will be provided by Student Affairs Directors to ensure that all forms of intolerance are challenged and appropriate changes enacted. Throughout the Division, critical inquiry of existing programs and policies, alternative administrative structures and hiring models, continuing educational programs, and viable support systems for all staff and students must become pervasive if true diversity is to be realized. As a formal part of the annual performance evaluation process, each Student Affairs Director will compile a report presenting the efforts and results of departmental activities that support and enhance this goal.

We can help to achieve this goal by becoming actively involved in our support of every individual and by increasing our own and others’ appreciation for all cultures and beliefs. Among the ways in which this goal may be accomplished are:

- participating in programs and performances which illuminate the cultural heritage, traditions, and contributions of minority groups;
- becoming involved in university, community, state, and national minority organizations;
- critically reviewing and generating policies and procedures which are sensitive to the needs of all populations;
- confronting all forms of intolerance in the workplace;
- developing working relationships with people of diverse background and life experiences;
- serving as mentors, internship supervisors and supportive employers;
- acting to address minority under-representation in the Student Affairs staff;
- proactively supporting the application of minority associates for university positions; and
- serving as strong advocates for minority employment and promotion.

Juan N. Franco
Vice Chancellor for Student Affairs
September 2009
Division of Student Affairs Statement on
Staff/Student Sexual Harassment/Sexual Involvement

As employees of the State of Nebraska and the University of Nebraska-Lincoln, all personnel under the auspices of the Division of Student Affairs, including student employees, are in a position of “public trust.” It is expected that conduct while on the job (and while off the job, if such conduct can be construed to be carried back to the workplace as part of one’s job) will be such that all staff will be above reproach with respect to sexual harassment and sexual involvement.

Staff should recognize that those working in the Student Affairs Division are often placed in positions of unique affiliation with students — as advisors to individuals and groups, as traveling companions to professional and student events, as supervisors of residential living units, and as employees who are called upon to exercise their best professional judgments with students who may be vulnerable, confused, and/or acting out. Staff conduct should, therefore, be guided by the following principles:

- The central guiding principle in all student-staff relationships must be to avoid the abuse of power and/or trust.

- All staff must ensure that students are provided access to services on a fair and equitable basis. This is difficult, at best, to accomplish if a sexual encounter, real or perceived, has occurred or is in process, simultaneous with evaluative or supervisory responsibilities.

- All staff must avoid any personal conflict of interest so that they can deal objectively and impartially with persons within and outside the institution. Staff must be aware that, in many instances, the appearance of a conflict of interest can be as damaging as an actual conflict.

- Staff must recognize that they exercise considerable influence over students and that sexual encounters with students can be considered suspect given the symmetric and often dependent nature of the student/staff relationship.

It is the policy of the University of Nebraska-Lincoln that sexual harassment by an employee of a student or another employee, including members of the same or opposite gender is prohibited and is subject to the procedures and sanctions contained in the UNL Discrimination and Harassment Policy, http://www.unl.edu/equity/dhpolicies.shtml. UNL policy requires the relinquishment of the supervisory or evaluative role when relationships exist between members of the university community who share sexual, romantic, or domestic relationships including, but not limited to, graduate assistants and students; supervisors and the employees they supervise; and student or employee and administrator, advisor, counselor, or residential staff member who has supervisory responsibility for that student or employee. By adhering to the above principles and policies, Student Affairs staff can be instrumental in the creation and maintenance of a positive campus environment. In an atmosphere of fair and equitable treatment, all members of the UNL community benefit.

Juan N. Franco
Vice Chancellor for Student Affairs
September 2009
Dr. Juan N. Franco
Vice Chancellor of Student Affairs

Stan Campbell
Associate Vice Chancellor for Student Affairs

Dr. Timothy A. Alvarez
Assistant Vice Chancellor for Student Affairs

Linda Major
Assistant to the Vice Chancellor
Student Affairs Directors

Marlene Beyke
ASUN- Student Government

Stan Campbell
Campus Recreation

Chris Timm
Career Services

Linda Major
Center for Civic Engagement

Matt Hecker
Dean of Students Office

Andre Fortune
Gaughan Multicultural Center and OASIS
Linda Schwartzkopf  
Greek Affairs

Charlie Francis  
Nebraska Unions

Veva Cheney  
Services for Students with Disabilities

Timothy A. Alvarez  
Office of Student Assistance

Pat McBride  
Student Engagement

Veronica Riepe  
Student Involvement

Cay Yamamoto  
TRiO Programs

James Guest  
University Health Center

Sue Gildersleeve  
University Housing
Association of Students of the University of Nebraska at Lincoln, UNL Student Government

The purpose of ASUN Student Government is the regulation and coordination of all phases of student self government and to serve as an agency through which relationship between the administration, faculty, and students and between the general public and students may be maintained. The Senate shall consist of thirty-five elected members with voting privileges. These members shall be elected and/or appointed in accordance with the Constitution.

The following special committees shall have the following Standing Committees:

A. The Communications Committee, which shall be responsible for investigating issues and ideas that work toward better communication and understanding between various groups of ASUN and UNL population.
B. The Campus Life Committee shall be responsible for investigating issues relating to the well being of students on campus, and equal opportunities for all UNL students. The Campus Life Committee shall have the following advisory representatives:
   1. Campus Safety Representative
   2. Students with Disabilities Representative
   3. International Students Representative
   4. Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Affairs Representative
   5. Racial Affairs Representative
   6. Women's Issues Representative
   7. Veterans and Military Affairs Representative
   8. Resident Hall Affairs Representative
   9. Greek House Affairs Representative
   10. Off-Campus Affairs Representative
C. The Academic Committee shall be responsible for investigating issues pertaining to the standards of academics.
D. The Student Services Committee, which shall be responsible for investigating issues relating to services provided by ASUN to the student body.
E. The Committee for Fee Allocation, CFA, shall specifically deal with the student fee allocation for UPC, Daily Nebraskan, Dailyer, Lied Center, ASUN, Campus Recreation, Nebraska Unions, and University Health Center.
F. The Academic Fees Advisory Committee shall annually examine the spending of student technology fee and library fee money.
G. The Freshmen Campus Leadership Associates shall be composed of students who will be introduced to the basic workings of student government.

The Government Liaison Committee shall:
A. Advocate such policies as the Senate may direct at all levels government.
B. Do research on political and legal issues that they (the committee) deem relevant to students.

The Diversity Strategic Development Committee shall:
A. Advocate for a diverse, respectful, and inclusive university community.

The Environmental Sustainability Committee:
A. Will reduce the impact of UNL on its environment, improve the quality of campus life and the well being of the University community, encourage environmental stewardship and education among the students and staff of the University, and reduce operation costs of the University

The Student Legal Service Center shall advise, counsel and have court representation in areas of the law that most often concern students.

ASUN URL: http://asun.unl.edu
Mission Statement:
Campus Recreation is committed to enhancing the educational experience and promoting lifelong wellness through excellent recreation programs, services and facilities.

Vision Statement:
To be the leader in collegiate recreational sports and an advocate for lifelong wellness.

Guiding Principles:
Students: As our number one priority, create an environment that provides exceptional recreation, education and leadership experiences that enhance their physical, mental and emotional development.

Campus Life: Enrich the quality of campus life by aggressively promoting the benefits of physical activity, leadership development, and social interaction in healthy surroundings.

Communication: Share accurate information in a manner that is both efficient and effective.

Customer Service: Provide an outstanding experience to meet the individual needs of our participants.

Education: Deliver innovative co-curricular opportunities that serve to provide a connecting link between students, the University and the citizens of Nebraska, thus advancing the institution’s recruitment, retention and outreach efforts.

Fiscal Responsibility: Ensure affordable recreation for every student of the University of Nebraska – Lincoln by establishing sustainable funding priorities which includes relevant expenditures, internal and external resources, and impact on the campus community.

Healthy Behaviors: Model a balanced lifestyle in our personal and professional lives.

History: Honor the accomplishments of previous generations, respect the current traditions and continue our excellence in recreation.

Innovation: Develop creative solutions and implement them through collaborative efforts to ensure up-to-date offerings in an ever-changing environment.

Integrity: Adhere to the highest principles of ethical behavior in all relationships and interactions with our customers and University community.

Safety: Provide training and facilities that ensure a safe and welcoming environment.

Wellness: Enhance our customers’ physical, social, emotional, spiritual, environmental, intellectual and occupational well-being by developing a lifelong commitment to health and physical activity.

Campus Recreation URL: http://crec.unl.edu/
Career Services
Interim Director: Chris Timm

Mission Statement:

University of Nebraska-Lincoln Career Services is a centralized, comprehensive career center for students, alumni, faculty, and employers. Through career counseling and career exploration services, students and alumni develop job-search and career decision-making skills and strategies. Working with academic colleges, Career Services offers students self-knowledge and employment options to prepare them for the workforce, professional or graduate school, or alternative employment.

Description of Services

Prospective Students
- Presentations, career counseling and web resources

Students & Alumni
- Career counseling and assessments to support decision making
- Career information in the Career Resource Center and the Career Services web site
- Services and resources to develop job hunting skills
- Systems listing part-time jobs, internships/co-ops, & full-time employment
- Special events including Career Fairs
- Services to help students make decisions regarding graduate and professional school
- Graduate & Professional School admissions testing services

Employers (UNL Departments & Off Campus Organizations)
- Job listing services
- Career Fairs and special events
- Resume access
- Campus interviewing services

Career Services URL: http://www.unl.edu/careers/
Mission Statement:
The UNL Center for Civic Engagement encourages students to connect curricular and co-curricular learning with opportunities to address critical human need through service, civic-related research and social change leadership.

Description of Services:
- Through programs and services offered by the Center, students acquire the skills, knowledge and experience necessary to advance community priorities and inspire a lifelong commitment to personal and social responsibility. Activities available to UNL students include, but are not limited to, the following:
  - Certificate for Civic Engagement
  - Short and Long-Term Service Opportunities
  - Alternative Service Breaks
  - Social Change Leadership Development
  - Voter Registration, Education and Action
  - Interfaith Dialogue
- Center-sponsored professional development activities expose faculty, staff and community partners to state-of-the-art practice that advances the scholarship of engagement. It provides a forum for communicating ideas and activities related to civic work.
- The Center for Civic Engagement serves as a clearinghouse, facilitating communication between students, teaching and research faculty, and staff with identified community need, both local and global.
- The Center also serves as the home of Nebraska Campus Compact, a consortium of two- and four-year higher education institutions committed to providing meaningful experiences for students to become active engaged leaders in their communities, furthering the civic and public purposes of higher education and strengthening communities.

Center for Civic Engagement URL: http://engage.unl.edu/
Mission Statement:

The Dean of Students Office addresses the needs of the institution for: developing, disseminating, interpreting, and enforcing campus regulations for students; dealing with student behavioral problems in a fair, effective manner; and protecting relevant legal rights for students. This program is committed to providing learning experiences for students that facilitate and encourage respect for campus and community governance as well as the conventions and expectations of adulthood in American culture. Further, we seek to impart an understanding of the importance of promoting a dignified environment for teaching and learning. Through the services provided to resolve student behavioral problems or interpersonal conflict on campus, we strive to educate students on the values of personal integrity, civility, tolerance and respect for the diversity found within humanity.

Description of Services:

The Dean of Students Office at University of Nebraska, Lincoln administers the student disciplinary system, responding to allegations of student misconduct. Protecting the learning environment, preventing educational interference while upholding the values of academic integrity, and fostering civil respect are among its main objectives. The Dean of Students Office, in conjunction with other members of the UNL campus community, recognizes the reality of human fallibility as well as the stresses associated with collegiate life. Thus the service is used as a means to redirect inappropriate behaviors through sanctions focused on educational opportunities, student development and personal accountability. Increasingly, the emphasis of the service is to target proactive strategies designed to prevent problematic behavior rather than respond ex post facto.

Dean of Students URL: [http://stuafs.unl.edu/ja/](http://stuafs.unl.edu/ja/)
Office of Greek Affairs
Director: Linda Schwartzkopf

Mission Statement

Our Greek system is a dynamic community with a continued heritage of developing character and success through the ideals of scholarship, leadership, service and maturity in a system that binds men and women together in lifelong excellence.

Description of Services

Greek organizations are comprehensive and developmental in nature. They strive to better the individual member through his/her affiliation with the chapter. The basic mission of Greek Affairs is to:

- Communicate with collegiate, alumni and the University on a continual basis
- Provide programs and services which will enhance the academic endeavors of all members
- Encourage and stimulate positive development in group living situations
- Provide support and advice in the judicial process when Greek chapters/members are involved

The responsibilities of the Greek Affairs Office are exceptionally diverse because of the number of students involved, and the wide variety of expectations and programs. The staff at the Greek Affairs office provides the following:

- Advisory to the Interfraternity, Multicultural, National Pan-Hellenic, and Panhellenic Association Councils as well as to Order of Omega, and Greek Ambassadors
- Support to the Office of Admissions in recruiting new students to the University
- Assistance to University Housing with the distribution and collection of the on-campus residency requirement forms for all new students joining fraternity chapters
- The collection and monitoring of all forms relating to the recognition of Greek living units
- Maintenance of all chapter membership cards and rosters
- Provide scholarship information to each chapter every semester
- The Monitoring of chapter progress in relation to the Interfraternity/Panhellenic by-laws, especially scholastically.
- Provide information on issues relating to risk management
- Coordination of all recruitment activities
- Communication with advisory boards, corporation boards, and house directors

Greek Affairs URL: http://www.unl.edu/greek/index.shtml
Nebraska Unions
Director: Charlie Francis

Mission Statement:

The Nebraska Unions foster a social and learning environment that enhances the lives of students, faculty, staff and guests of University of Nebraska-Lincoln (UNL) through facilities, services and programs.

Vision Statement:

The Nebraska Unions will be a dynamic, engaging and service-oriented environment that:
- protects physical, emotional and intellectual safety,
- supports integrated learning through meaningful interactions,
- reflects the traditions and rich history of the university,
- evolves with the changing needs and interests of the campus community, and
- encourages innovative problem-solving without boundaries.

Description of Services

Service to the University of Nebraska-Lincoln and Lincoln communities continues to be the main focus of the programs and services provided by the Nebraska Unions. Significant contributions are made on a daily basis through meeting and conference services, technology and financial services, and service provided to the Recognized Student Organizations (RSO), as well as through the programs and offerings of the variety of the tenants and stakeholders in the Nebraska Unions.

Nebraska Unions URL: http://unions.unl.edu/
OASIS enhances student success by promoting academic excellence, diversity awareness, and social engagement.

Office of Academic Success and Intercultural Services (OASIS) staff provides one-on-one counseling, resources, and programs that offer UNL students the academic, cultural, and personal tools necessary to successfully navigate the University of Nebraska-Lincoln and the world beyond.

All UNL staff and their friends & family are encouraged to attend the many diversity awareness programs offered by OASIS throughout the year! Please visit our web site, contact one of our staff, or stop by the Gaughan Multicultural Center for more information about upcoming events.

www.unl.edu/oasis

The Jackie Gaughan Multicultural Center continues the tradition of past UNL Culture Centers, providing a home away from home for underrepresented students, while welcoming all students, faculty, staff, alumni and guests.

The multicultural center is a stated priority of the chancellor as an important step in securing and expanding the progress the University has made in our diversity efforts as a campus.

At over 30,000 square feet the Gaughan Multicultural Center was built as the nation’s largest multicultural center attached to a student union. The Gaughan Multicultural Center provides multiple study and lounge spaces as well as student organization offices, meeting and conference rooms, a music room, a kitchen, and a computer lab.

The first floor houses staff from the Office of Academic Success and Intercultural Services, Nebraska College Preparatory Academy, and William H. Thompson Scholars. The Kawasaki Library and Reading Room for Japanese studies is located on the third floor.

http://unions.unl.edu/jgmc
Mission Statement:

The University of Nebraska – Lincoln is committed to providing all students the opportunity to take full advantage of its programs and facilities. We believe that every member of society has the right to an education commensurate with his or her ability and interests. Services are offered to promote and facilitate the integration of students with disabilities into the mainstream of University academic life. The accountability and responsibility of accommodations is shared among faculty, students, administrators, and employees. The Office of Services for Students with Disabilities is designated with the responsibility of assisting the University community with reasonable accommodations to students with a documented disability.

Description of Services

Academic Accommodations: These specifically address course substitutions, supported by appropriate diagnostic documentation. Also included in this category is priority registration.

Classroom Accommodations: Accommodations may include one or a combination of the following: a classroom notetaker, a sign language interpreter, a captionist, a tape recorder in the classroom, and assistance in a laboratory setting.

Housing Accommodations: These services are coordinated with the Housing Office. These may include access issues such as a single room accommodation, TDD access and a flashing fire alarm.

Materials Accommodations: All materials, textbooks, handouts, etc, required for classes are prepared in alternative media formats such as braille, e-text, and taped texts.

Testing Accommodations: Extended time on tests and a quiet, distraction-reduced area are provided in the SSD office and coordinated with the individual instructors. Other testing accommodations include use of a reader, a scribe a sign language interpreter, taped exams, braille or large print exams, spelling assistance and use of a computer or other adaptive equipment for exams.

Other services provided include accessible classroom identification, intercampus transportation coordination and advocacy assistance.

Services for Students with Disabilities URL: http://www.unl.edu/ssd/
Office of Student Assistance
Director: Timothy A. Alvarez

What does the Office of Student Assistance do?
The Office of Student Assistance Director is located within the Vice Chancellor for Student Affairs Office, 106 Canfield Administration Building, and is designated by the university to assist student members of the campus community:

A. To resolve issues or questions of concern or dissatisfaction regarding their rights;
B. To understand and follow the policies and procedures of the university; and
C. To function effectively within the university system.

The Director may assist in the resolution of academic, administrative, or personal problems that cannot otherwise be resolved equitably within existing mechanisms.

The Director also assists the university in monitoring, evaluating, and formulating policies and procedures regarding the rights and responsibilities of the individual and of the institution.

In the fulfillment of these responsibilities the Director:

1. Remains impartial and independent of pressure or control, but responsible to do all in her/his power to resolve problems in an equitable manner.
2. Is an advocate of no particular person or group.
3. May listen to, investigate, and seek to mediate and resolve complaints and grievances brought to her/his attention.
4. May recommend appropriate changes or solutions.
5. Shall have no authority to overturn, reverse, or modify such policies, procedures, practices, or decisions.

No person shall suffer any penalty because of seeking help from the Office of Student Assistance. All information presented to the office shall be considered confidential unless a complainant authorizes release of such information.

Office of Student Assistance URL: http://stuafs.unl.edu/osa/
Student Involvement
Director: Veronica Riepe

Mission Statement

As an essential partner in the educational experience, Student Involvement provides co-curricular opportunities that complete the academic process, foster student development, and prepare all students for life beyond the university.

Additional Services

- East Campus Programs and Services
- Gender-Related Development/Women's Center
- Gay, Lesbian, Bisexual, Transgender (GLBT) and Ally Programs and Services
- Leadership Development
- Student Involvement Information Strategies
- Student Organization Activity Resources
- Volunteer Services/Service Learning
- University Program Council
- Grant Funded Program

2012-2017 Strategic Initiatives

**Strategic Initiative #1**  Increase the UNL community’s awareness of Student Involvement.
**Strategic Initiative #2**  Create a positive and collaborative campus climate by strengthening ties with UNL departments and organizations.
**Strategic Initiative #3**  Increase student engagement and retention through involvement in campus activities.
**Strategic Initiative #4**  Utilize existing and seek out new resources (i.e. technology, financial, human).
**Strategic Initiative #5**  Model inclusive excellence.

Student Involvement URL: [http://involved.unl.edu/](http://involved.unl.edu/)
TRIO Programs
Director: Cay Yamamoto

Mission Statement:
Our mission is to promote the academic, social, and cultural development necessary for TRIO students to be successful in baccalaureate education and beyond.

Department Services:

Pre-College Programs
- Educational Talent Search (ETS)
- Upward Bound (UB)
- Upward Bound Math/Science (UBMS)

College Programs
- Student Support Services (SSS)

TRIO Programs URL: http://www.unl.edu/trioprog/index.shtml
University Health Center
Director: James Guest

Mission Statement

The University Health Center promotes the health and well being of the University of Nebraska through quality care and education.

Vision Statement

We envision a contemporary Health Center, focused on excellence, connected with students, supportive of the academic mission, and committed to the health and wellness of the entire University community.

Core Values

- Excellence
- Respect
- Integrity
- Teamwork
- Compassion
- Accountability

Description of Services

- Primary Care Clinic
- Specialty Care Clinic
- Laboratory
- Radiology
- Physical Therapy
- Immunization/International Travel
- Pharmacy
- Dental
- Health Promotion and Outreach
- Counseling and Psychiatric Services

University Health Center URL: http://health.unl.edu/
Mission Statement

The Division of University Housing at the University of Nebraska – Lincoln exists as one of the twelve major divisions operating under the auspices of the Vice Chancellor of Student Affairs. Our mission is to provide a residence environment in which all aspects of its programs, services and facilities reflect a continuous concern and sense of responsibility for addressing the physical, social, psychological, and cultural needs, as well as the academic development of each student resident.

The division is administered through four major departments to affect a positive impact on the students’ environment: Dining Services, Residence Life, Business Administration and Fiscal Operations, and Facilities Operations. The activities and services of these departments are interrelated and are managed in a manner which facilities appropriate departmental interface characterized by planning, organization, coordination and evaluation.

University Housing URL: http://housing.unl.edu/
STUDENT AFFAIRS STAFF COUNCIL

"The mission of Student Affairs Staff Council (SASC) is to enhance communication with the Vice Chancellor for Student Affairs, and to give the Student Affairs staff a voice to help enhance leadership support, promote a sense of community, and recognize successes in the Division, both individually and collectively."  Student Affairs Staff Council Mission Statement, Adopted January 2009

The Student Affairs Staff Council was formed in early December of 2008. Members from all departments across the Student Affairs division are charged with representing their department, and reporting back on University & Student Affairs updates.

Over the years, the Staff Council has spearheaded the following projects: monthly professional staff development opportunities; division-wide Needs Assessment Survey; adopted projects to help the community – food bank donations, Holiday Cards for military personnel, OpeN Shelf donations; provide a sense of community within Student Affairs by organizing staff events. Serving on the Council provides professional leadership and community opportunities for Student Affairs personnel.

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<th>Name</th>
<th>Department</th>
<th>Subcommittee</th>
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<td>Paula Allen/Jessie Matthes</td>
<td>ASUN</td>
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<td>Representative TBA</td>
<td>Health Center</td>
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<td>Diann Daniels (Alternate)</td>
<td>Health Center</td>
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<td>Gary Stephens</td>
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<td>Dr. Juan N. Franco</td>
<td>Student Affairs</td>
<td>Vice Chancellor for Student Affairs</td>
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<td>Sharon Kerrigan</td>
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<td>Nicole Leafly</td>
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<td>Matt Peters</td>
<td>Nebraska Union</td>
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<td>Kim Schafers</td>
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<td>Representative TBA</td>
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<td>Charles Watermeier</td>
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<td>Melissa Wulf</td>
<td>Students w/Disabilities</td>
<td>Community &amp; Recognition</td>
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Employee Benefits:

➤ HEALTH CENTER
  o Allergy – available to administer allergy injections on regular basis
  o Health Education – help create a healthy lifestyle
  o Dental – cleanings, check-ups, fillings, root canals, and crowns
  o Immunization & International travel
  o Laboratory – Wellness profiles
  o Optometry – eye exams, lenses, prescriptions for glasses and glaucoma
  o Pharmacy – prescriptions and over-the-counter medications
  o Physical Therapy – treatment and rehabilitation for muscles, bones, and joints
  o Podiatry
  o Radiology – X-rays
  o Other Services – checking blood pressure, temperature, and use of scales

➤ CAMPUS RECREATION
  o MEMBERSHIPS for UNL faculty & staff
    $36.00 per month (2013/2014 rate via payroll deduction)
    Options for spouse/partner and dependent children
  o CAMPUS REC CENTER (city campus) & the ACTIVITIES BUILDING (east campus)
    o Cardio workout equipment: treadmills, ellipticals, cycles
    o Strength training room: free weights & machines
    o Super Circuit strength and cardio training
    o Swimming pool
    o Walking/jogging track
    o Basketball, volleyball, badminton, racquetball, squash courts
    o Rock climbing wall
    o Locker rooms, showers, and saunas
    o Synthetic turf multi-sport field
  o ACTIVITIES AND SERVICES
    o Group Fitness & Mind•Body Classes
    o Personal Trainers
    o Nutrition & Wellness Assessments
    o Injury Prevention & Care
    o Massage Therapy: 30/45/60/75/90 minute sessions
    o The Bike Shop & Outdoor Gear Rentals
    o Adventure Trips
    o Adventure Challenge Course
    o Youth & Adult Swim Lessons
    o Youth Sports & Activities
OUTSIDE FACILITIES & GREEN SPACES
- Fleming Fields (32nd & Leighton Ave): softball and sport fields complex
- 17th & Vine Rec Area: flag football, soccer, tennis, sand volleyball, basketball
- Selleck Rec Area: sand volleyball
- 14th & Avery Rec Area: tennis, sand volleyball, basketball, golf putting
- Mabel Lee Rec Fields: flag football, soccer, lacrosse, kickball
- East Campus Rec Area: tennis, basketball, soccer, sports fields
- Burr-Fedde Rec Area: sand volleyball
- Leadership Training Center: challenge course

UNIVERSITY BOOKSTORE
- UNL Bookstore offers employees with UNL ID a 10% discount on purchases in the general, textbook and supply areas. The discount does not apply to software, items on sale or marked down prices and purchases at the Convenience Store. The University Bookstore is located in the lower level of the Nebraska Union.

NEBRASKA BOOKSTORE
- UNL employees with UNL ID get a 20% discount at the Nebraska Bookstore located at 1300 Q St. The discount does not apply to textbooks.

UNIVERSITY THEATRE
- UNL employees receive discounted rate (10-17%) for admission to University Theatre and Nebraska Repertory Theatre productions. Information on their productions and employee admission rates can be accessed by logging on to their websites: Visit: http://www.unl.edu/rep OR http://www.unl.edu/TheatreArts

PASSPORTS (NCARD OFFICE)
- The NCard Office is now an Authorized Passport Application Center. UNL employees and family members/domestic partners can get their photos taken and apply for their passport in Room 121 of the Nebraska Union.
UNIVERSITY OF NEBRASKA FEDERAL CREDIT UNION

- University of Nebraska employees, students and their families are all eligible to join and receive access to many financial services such as free financial education seminars, loans, free checking accounts, savings accounts, credit cards, notary services and more. To join, simply call or stop by the credit union at 17th & P Streets or 301 N. 52nd Street and fill out a membership application to open a Share Savings Account with a minimum opening balance of $5.00. Once you join, you can remain a member as you keep your account open, even if you leave the University. The advantage of using a not-for-profit credit union is that earnings are returned to the members in the form of higher savings rates, lower loan rates and lower / less fees. For more information about the proud tradition of the University of Nebraska Credit Union please call 402-472-2087 or visit their website: http://www.nufcu.org

UNIVERSITY TRAVEL SERVICES

- The university travel contract allows employees, spouse and children to take discounts from 10% to 25% on domestic air travel. These discounts apply whether you are traveling for university business or vacation. Contact the University Travel Services for all University of Nebraska speakers, consultants and/or applicants. You can access any of these discounts by going on line at http://www.tandt.com/ts/unl/ or by calling UNL Travel Services at (402) 486-4111.